

**VOLUNTEER EXPERIENCE**

Interaction Factory Camps, 1998-2000, *Youth Leader*

City, MS

4-H Leadership Camp, 1997-1999, *Facilitator*

City, MS

**SOFTWARE**

RiverDeep	Stanfog EPGY	ThinkWell	Winmarks
HyperStudio	Edusoft	PowerPoint	SPMS
Excel	Renaissance Learning	Word	PowerSchool
Sam6	PlatoLearning	LightSpan	Microsoft Work

**COMMUNITY & VOLUNTEER SERVICE**

Student's Night Out for Tokyo Orphanage	Hayama City Beach Clean-up
Ueno Museum of Science	Pen Pals
Hayama Japanese Language School	Student Bake Sale
Boys and Girls Club	Student Store

**PROFESSIONAL ORGANIZATIONS & COMMITTEES**

Blue Mountain College Euzelian Society	MS 4-H All-Stars	MS 4-H Honor Club
MS Assn. of Educators Student Program	National Education Assn.	Student Project Committee
National Kappa Kappa Iota	Beautification Committee	Accelerated Reader Committee
Decorations Committee	MS Science Teacher's Assn.	Curriculum Planning Committee

**ACADEMIC ACHIEVEMENTS AND HONORS**

MS PTA Scholarship, <i>Winner</i>	4-H National Conference, <i>Delegate</i>
MSTA Conference, <i>Delegate/Presenter</i>	Blue Mountain College Theatre, <i>Hair/Make Up Director</i>
Forrest County 4-H Scholarship, <i>Recipient</i>	Holly Springs School District, <i>Award of Dedication &amp; Service</i>

**PROFESSIONAL AND CAREER DEVELOPMENT**

Upside-Down Brilliance Gifted Workshop	Private Montessori Instruction Classes	Inclusion Strategies
MS Curriculum Frameworks (language and math)	Differentiated Instruction/Saxon Math	Ruby Payne
Scott Foresman Math Series Diamond Edition	Reading Program with Beverly Tyner	Write from the Beginning
Upside-Down Brilliance Gifted Workshop	Co-Teaching in the Classroom	MAE
Stanford EPGY Program	Culture Club	NEA

**REFERENCES**

Available upon request

Résumé Booklet of  
Miss J. D. Name

# J. D. Name

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*Learning should be fun, exciting, rewarding, and invigorating.*

## ELEMENTARY SCHOOL TEACHER

K-4 grade position, Gifted Education Teacher

## OBJECTIVES

- A flexible and versatile instructor who accommodates the learning styles of various learners
- Excellent interpersonal skills with the capacity to develop conducive relationships with students, parents, and staff
- Committed to the social and academic growth and development of every student
- Empowering students to success and reach their individual potential through practical strategies
- Effectively engage all students and foster a fun and fascinating learning environment
- Facilitate ESL Private tutoring for children and English communication skills for Japanese adults

## ACHIEVEMENTS

- Successfully started a freelance English Language Tutoring Service for Adults and Children
- Created 80 lessons integrating Montessori/Gifted Classroom with cross-curriculum Science and History
- Taught students ages 3-6 to speak English by using a variety of kinesthetic, audio and visual lessons which we designed
- ESL/ELL students have all learned to Read successfully with my combined Reading and Language Program
- Developed Student Learning Logs which categorized and sequenced students tasks and progress. SLL helped to manage student multitasking and created more work time for student and teachers 1:1 time
- Learned to Use Reading, Mathematics and Science Montessori Materials by 3 Certified Montessori Instructors
- Received over 100 hours of training by certified AMI instructors

## AREAS OF EXPERTISE

- Proficient use of Montessori Methods - used and designed Teaching Manipulatives
- Capacity to facilitate multi-age classroom instruction and administer multidisciplinary lessons
- Technology Music, and Art Education Integration
- ESL/ELL instruction and curriculum planning
- Effectively manage Individualized Education Plans for gifted children and those with mild to moderate disabilities
- Classroom Management and Multitasking Individualized student assignments
- Provide grammar and conversation skills for those with limited English abilities

## CERTIFICATIONS

Certification of Gifted Studies K-12, University of Missouri, City, MO—2006

## EDUCATION

B.S., Education, Blue Mountain College, City, State - 2009

## PROFESSIONAL EXPERIENCE

**Tokyo Gifted Academy/Tokyo Children's Academy, 2008-Present** City, Japan

*Primary & Junior Elementary Instructor*

Served as a support staff teacher for Japanese teachers. Responsible for providing Multiage Classroom instruction including math, reading, language, social studies, and world culture for children ages 4-9. Developed curriculum, ESLs, and assessments for each student; utilized different teaching styles, and facilitated activities and a distant learning collaboration with Tupelo MS Public School System. Served as a co-teacher for Cooking, Aikido, and the Chinese Club. Served as year book photographer.

- Implemented a Pen Pal Program, My Family Culture Club, Poetry Club, Literature Group, and Student Chat Curriculum and assessment planning for each student (Gifted IEP)
- Taught Gifted ESL students
- Met curriculum goals for California State Testing

**Rivendale Montessori Summer Program, Summer 2009** City, Japan

*Instructor*

Directed math and science camp programs and facilitated activities for children ranging in age from 2-10. Engaged students in a variety of team building experiments utilizing critical thinking skills to enhance science and mathematic skills.

- Followed Team Teaching Curriculum

**Karnes Center for Gifted Studies/Univ. of Southern Miss, Summer 2008** City, MS

*Saturday Gifted Program Teacher*

*Supervisor/Dorm Director, Summer 2007*

*Dorm Director, Supervisor of Leadership Studies/Summer Gifted Program, Summer 2005*

Taught classes on Great Leaders and Underworld Exploration to students ages 4-5; helped students identify the positive attributes of Great leaders. Provided classroom instructions designed to expose students to the great barrier reef and sea life dwelling.

- Developed creative lesson plans and mini study models

**F.B. Woodley Elementary School, 2008-2009** City, MS

*Special Education & Reading Teacher*

Responsible for providing remedial reading lessons to middle school students with low district test scores in order to help them improve their test scores. Implemented a Teacher Guided step by step program for students who needed remediation and Tier Program Management. Developed effective remedial lessons plans for poor performing students.

- Assisted students to read at grade level during the first half of the school year.
- Wrote student IEPs and documented student progress as well as followed all guidelines and written tasks for 11 Special Education Students.
- Used the Decoding Direct Instruction in conjunction with State curriculum and designed lessons to bring students up to grade level 4 Reading Mastery Program within 4/2 months of school.
- Co-Teaching with 5th grade Mathematics instructors and tutored 4th and 5th Grade students in Mathematics

**Holly Springs Intermediate School, 2005-2007** City, MS

*Self-Contained 3rd Grade Teacher*

Responsible for directing classroom instructions and facilitating extracurricular activities for third graders. Created language arts and science lesson plans, implemented district strategies, improved assessment tools, tracked student progress, and enhance student development.

## OTHER WORK EXPERIENCE

**Gary E. Lawrence—Attorney at Law, Summer 2005-2007, Filing Clerk/Secretary** City, MS

**Liddy's Health Mart & Pharmacy, 2006-2007, Pharmacy Technician** City, MS